

Notice to All the Students of Year I

As there are many inquiries from the First-Year students regarding the evaluations of courses in Year I - Semester I, for the students' convenience, the Course Coordinators would like to provide a summary of the evaluation process of each course as follows.

Course	Evaluation	
	End-Semester Examination	Continuous Assessment/s
BUS 1340: Principles of Management	<i>Marks Allocated: 70%</i>	<i>Marks Allocated: 30%</i>
		<i>No. of Assessments:</i> Two (02) assessments to be performed individually.
		<i>Nature of the Assessments:</i> Assessment 01: Case Analysis (15 Marks) Deadline: Students should upload the document to the relevant Assignment Submission Folder available in the LMS. The exact deadline will be informed in due course via LMS (It will be a date after 02nd June 2021). Assessment 02: Developing Mind Maps (15 Marks)

		<p>Deadline: Students should upload the document to the relevant Assignment Submission Folder available in the LMS on or before 09th July 2021, 5.00 pm.</p>
DSC 1340: Business Mathematics	<i>Marks Allocated:100%</i>	<i>Marks Allocated:00</i>
		<i>No. of Assessments:00</i>
		<i>Nature of the Assessments:</i>
ITC 1340: Introduction to Information Technology	<i>Marks Allocated:60%</i>	<i>Marks Allocated: 40</i>
		<p><i>No. of Assessments:</i> 10 marks for continuous assessments. 30 for practical (To be conducted after university premises are reopened for the students)</p>
		<p><i>Nature of the continuous Assessments:</i> 10 multiple choice questions for each and every chapter or lesson available on LMS and should be done on or before 09th July 2021.</p>

PUB 1240: Socio Political Environment	<i>Marks Allocated: 70%</i>	<i>Marks Allocated: 30%</i>
		<i>No. of Assessments:01</i>
		<i>Nature of the Assessments:</i> Mini-Case Study (Individual) The Case Study will be published on LMS by 03 rd June 2021 along with all required instructions.
COM 1240: Legal Environment	<i>Marks Allocated: 70%</i>	<i>Marks Allocated: 30%</i>
		<i>No. of Assessments:</i> One (01) assessment to be performed individually.
		<i>Nature of the Assessments:</i> Assessment: Individual Take Home-Essay (30 Marks) Deadline: Students should upload the document to the relevant Assignment Submission Folder available in the LMS. The exact deadline will be informed in due course via LMS (It will be on 27 th June 2021).

<p>BCC 1340: Business Communication I</p>	<p><i>Marks Allocated: 70%</i></p>	<p><i>Marks Allocated: 30%</i></p>
		<p><i>No. of Assessments:02</i></p>
		<p><i>Nature of the Assessments:</i> Assessment 01: Letter Writing (10 Marks) Deadline: 23rd of April 2021 Students were asked to upload the document to the relevant Assignment Submission Folder available in the LMS. (A new deadline will be given for the new students and for the students who have not submitted the assessment correctly). Assessment 02: Part I) Reorganising a jumbled paragraph (10 Marks) Part II) Fill in the blanks with the correct cohesive device (10 Marks) Deadline: 28th June 2021 The assessment will be given to the students on the 14th of June 2021. Students should upload the document to the relevant Assignment Submission Folder available in the LMS.</p>

PUB 1341: Political Science	<i>Marks Allocated:75%</i>	<i>Marks Allocated: 25%</i>
		<i>No. of Assessments: Several Activities</i>
		<i>Nature of the Assessments:</i> Assessments are based on tutorial activities

Accordingly, the students should make sure that they participate in all the above-mentioned evaluation related activities in order to successfully complete their Year I-Semester I.

Common Programme Coordinator & Course Coordinators

15 May 2021